

University High School Council

Minutes 2021-2022

Meeting Date: 11/9/2021

Meeting Location: ZOOM

Members present	Administration	Faculty	Students	Parents
	A. Evans	R. Schmidt	A. Ramos	T. Wroth
	J. Apaez-Gutierrez	T. Gribble	S. Kim	J. Salyards
	B. Ranjel	S. Stuart	S. Titus	J. Mandolini
		M. Palos	A. Goldberg	D. Wilson
		L. Schuneman	E. Leroy	C. Turnbull
		J. Marchant		S. Rosenberg
	Community Members	A. Morris		M. Root
	D. Guthrie			
	D. Tellez			
Members absent	Community Members	Faculty	Students	Parents
		K. Nieves Pichardo	D. Quihuis	B. Holtzman
			E. Cleveland	
			A. Munjal	

I.The meeting was called to order at 3:32pm by Schmidt

II.Approval of the Agenda

- a. Motion to approve.
 - i.Motion- Beto Ranjel
 - ii.Second- Darrin Guthrie
- b. Agenda approved by unanimous consent.

III.Approval of the September 14th, 2021, Minutes

- a. Motion to approve.
 - i.Motion- Leiba Schuneman
 - ii.Second- Daniel Tellez
- b. Minutes approved by unanimous consent.

IV.Call to Audience

- a. No audience members

V. Discussion and Action Items

- a. Discussion Item: School Council Subcommittees Memberships
 - i. Enough people/roles to fill each committee should they need to meet (see Appendix A for full list of committee members)
 - ii. Budget subcommittee to meet if any grants come through for undesignated tax credit (one in progress now for t-shirts for student ambassadors)
 - iii. No student on policy subcommittee, not a requirement to have one but student voice would be ideal – student volunteered to join, as well as multiple other members

- b. Discussion Item: Update on RBF/CCEIP bonus payouts and differences from the SC approved plan of spring 2021
 - i. CCEIP money was not distributed equally to all faculty as voted on last year, because of this we are reorganizing RBF money to try and equally distribute money to all faculty (Schmidt)
 - ii. At this point we are unsure what happened at the district level as to why what we approved was not done, previous office/admin followed all protocols/processes (Schmidt/Ranjel)
 - iii. Members of public can submit request for info from superintendent office, maybe an idea if someone wants to pursue from TUSD (Guthrie)

- c. Discussion Item: Future UHS School Council meeting modality; online, in-person, hybrid?
 - i. We can meet in person again if we'd like
 - ii. If students are having trouble getting home to join meeting, they can use a classroom here/math center to log in on campus if online (Gribble)
 - iii. How have the parent meetings that have been hybrid gone?
 - i. Really doable, but some things to work out such as sound, etc. (Salyards, Parents Association)
 - ii. PA bought Logitech camera to be able to have better video, maybe invest in this as well if decide to do hybrid to have (Ranjel)
 - iii. Have attended PA meetings as well and Zoom allows for greater attendance (Rosenberg)
 - iv. Members in agreement that hosting hybrid modality meetings is best

- d. Discussion Item: Opportunities for family engagement; Family Survey and Coffee with the principal
 - i. Family engagement survey, hope to get 75% or more of families to complete survey, open through Nov 15th (Schmidt via Martina Kimball) (please see Appendix B for link to survey)

- ii. Coffee with the principal, next date Tuesday, Nov 30; thinking about having a live meeting with a remote option. There will likely not be one in December as we focus on the end of the semester (Ranjel)

VI. Committee & Misc. Reports

a. Principal's Report – Ranjel

- i. Focus on self-advocacy, encourage students to connect with students and staff members

ii. Upcoming dates/events:

- 1. Nov 12: Challenge Success will be meeting with administration to discuss UHS's progress and how to continue the work now that we are back in person (starting with program from the beginning to reintroduce it because of COVID and change in staff

- a. Question: Students will be given the climate survey again. Was climate survey answered pre-pandemic still available? (Wilson) - Yes, we have a copy of it. Very interested in looking at climate survey pre & post pandemic (Schmidt)

- 2. Nov 16: Student of the month breakfast, auditorium lobby

- 3. Nov 30: Coffee with the principal

iii. In the process of interviewing candidates for the 10th grade English teacher position; hoping to fill the position soon

- 1. Thanks to Ann Mitchell & Jeanette Apaez-Gutierrez for their support in these classes during this transition!

iv. COVID pool testing on site. Just finished first 3 weeks of testing, UHS has had 0 positive cases.

- 1. Not mandatory, but do have to opt in (happens weekly)

- 2. We've had a little under 240 students who opted in on our site

- 3. Testing is now during conference period on Mondays (feedback from families said they would opt in if they could not miss class)

- 4. Question (Wroth) – what to do if parents get a call that their student has been in contact with someone who tested positive? Can they come back to school to rapid test? It is encouraged to get tested off campus, not to bring student back. We have tests on hand if student is here when notified, we can look into having nurses office let parents know about this during exposure call home; rapid tests reserved for those exposed or showing symptoms (Ranjel)

- 5. Question (Rosenberg) – student a member of a pool, and someone in pool is positive, is student considered exposed? and are they expected to follow exposure protocol? Yes, they are all offered a rapid test on the spot. If they opt to not get rapid test, follow exposure protocols (Ranjel)

6. Question (Gribble) – is there a document given to those exposed that explains all protocols? Health office has info from district/Pima county health to communicate out, but don't believe this is given out to everyone (Ranjel)

- b. Tax Credit & Budget Committee Report – Guthrie
 - i. End of October, undesignated tax credit: \$57,731.41 (this doesn't match website of data, it is significantly more than we had a few months ago, Guthrie to look into why)

- c. Recruitment and Retention – Evans
 - i. Katrina Messing giving tours to families (very successful!), will continue to offer more in the future
 - ii. Shared information at Children's Museum school event
 - iii. This Saturday, will complete first testing session for 120 out of district testers (8th graders)
 - iv. Question (Wroth) – are there additional testing sessions? Yes, in December. They'll need to contact admissions coordinator (Evans)
 1. Please contact Dynah Oviedo Myrza.Oviedo@tusd1.org to sign up for UHS admissions testing
 - v. Question (Wroth) – is there a cap for the number of students being recruited? Historically, no, but if it gets to be a capacity issue for our campus, a conversation will be held with district (Evans)

- d. Instructional Council (IC) - Schuneman
 - i. IC updates covered in principal's report

- e. UHS Foundation & Alumni Association (UHSFAA) – Guthrie
 - i. Keys to College: college admissions fees/test scores, programs, etc (\$200/student)
 - ii. Assisted with funds for admin/school in general
 - iii. Student Micro Grants: \$7,000 for support for educational opportunities (\$200/student)
 - iv. People can donate to these programs and to the school in general through the USHFAA website
 - v. Student support:

Internships	\$1,169.22	Keys-
to-College	\$13,001.99	Microgrants
Support	\$5,613.00\	\$6,937.47
		Other Student
 - vi. Classroom Funds:

CTE	\$1,681.59	English
\$50.00 Math	\$103.00	Science
Sciences/Fine Arts/Phys. Ed.	\$3.00	\$271.00
		Social
 - vii. Other restricted funds:

Principal's Discretionary Fund	\$8,450.28
Computer equipment	\$494.21
Travel Club	\$250.00
 - viii. Total

- f. UHS Parents' Association – Rosenberg
 - i. Grade night committee
 - 1. looking for some committee chairs: food, historian & more
 - 2. difficult to secure vendors, etc. since we don't have definite date for graduation yet.
 - 3. Question (Schmidt)– any updates on graduation? No. We know all TUSD high schools will either host on campus at their site, or at the TCC. (Ranjel)

- g. Student Council – Kim/Ramos
 - i. Successful homecoming weekend! Lots of positive feedback, 270 people at dance, raised \$3100. Tailgate had a lot of student participation
 - ii. Looking at dates/venues for inaugural & prom to make sure as many students can attend as possible (consider student groups/competitions)
 - iii. Looking to hold a movie night in Nov/Dec
 - iv. Question (Gribble) – can you tell us more about grade level town halls and the intention for them? Monday 11/15 at lunch, asking students how they can be best supported: academics, extracurriculars, etc. (Kim) Officer/note taker to record questions and concerns from students. Will be in senior courtyard to hopefully catch students who may not have known about it. (Ramos)
 - 1. Monday 11/15 - Seniors
 - 2. Tuesday 11/16 - Juniors
 - 3. Wednesday 11/17 - Sophomores
 - 4. Thursday 11/18 - Freshmen
 - v. Question (Gribble) – when you take back to class to debrief, will you share with site council, admin? Definitely open to sharing with site council & admin (Kim)

VII. Request for Agenda Items for next meeting (please submit action & discussion items to Schmidt through email.)

VIII. Reminders:

- a. School Council meeting time and place will be posted 24 hours in advance (on UHS Admin. Bulletin Board and in public). Attendance and minutes will be submitted to a School Council officer prior to the next meeting.
- b. Please observe proper decorum and schedule your time to be able to attend the entire School Council meeting. Each meeting should last 90 minutes and will be adjourned by 5:00 p.m. A quorum, your time, and your participation are valued assets of the UHS School Council.

IX. Adjournment at 4:53

- i. Motion: Guthrie
- ii. Second: Schuneman
- iii. Motion passes by unanimous consent.

Appendix A:

Personnel Subcommittee

Thomas Gribble
Jeff Salyards
Leiba Schuneman
Mike Schmidt
Stephanie Rosenberg

Curriculum Subcommittee

Austin Morris
James Mandolini
Sydney Kim
Diana Wilson
Thomas Gribble
Jeff Salyards
Leiba Schuneman
Jeanette Apaez-Gutierrez
Alberto Ranjel

Budget Subcommittee

Evvie Cleveland
Barney Holtzman
Andrew Ramos
Daniella Quihuis
Callie Turnbull
Darin Guthrie
Stephanie Rosenberg
Mike Schmidt

Policy Review Subcommittee

Darin Guthrie
Jeanette Apaez-Gutierrez
Tessie Wroth
Mike Schmidt
Emma Leroy
Andrea Evans
Alberto Ranjel
Megan Palos
Sydney Kim
Andrew Ramos

Appendix B:

Below is a link and QR code for the parent/guardian version of this year's Family Engagement Survey. The goal is to get 75% or more of your students' families to complete the survey this year. The survey is open through November 15th.

<https://forms.office.com/r/Az0NiqDEYd>

