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| University High School Council | **Minutes 2018-2019** |

Meeting Date: 3/12/2019 Meeting Location: RUHS Library

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| Members present | |  |  |  |  | | --- | --- | --- | --- | | Administration | Faculty | Students | Parents | | Amy Cislak | Kerry Balzer | Julian Barraza | Barbara Hughes | | Joel Bacalia | Jeff Marchant | Iselle Barrios | Martha Lee | | Andrea Evans | Ann Mitchell | Lauren Benz | Mary Palacio-Hum | |  | Mike Schmidt | Enrique Castillon | Karen Peters | | Staff | Leiba Schuneman | Derek “Brock” Lyons | Lea Standridge | | Martina Kimball | Hannah Sinclair | Anissa Meza | Kara Vatthauer | |  | Chelsea Smith | Andy Pendleton | George Youngerman | |  | Matt Ulrich | Alexys Rodgers | Bill Tong | |  |  |  |  | |
| Members absent | |  |  |  |  | | --- | --- | --- | --- | | Community Members | Faculty | Students | Parents | | Kevin Gebert |  |  |  | | Kris Tully |  |  |  | |  |  |  |  | |  |  |  |  | |

1. The meeting was called to order at 3:30 pm by Chair Mike Schmidt.
2. Approval of the Agenda
   1. Motion to approve.
      1. Standridge ii. \_\_\_\_\_\_\_\_\_\_\_\_\_
      2. Agenda was approved by unanimous consent.
3. Approval of the February 12, 2019 Minutes
   1. Motion to approve.
      1. Standridge ii. Sinclair
   2. Minutes approved by unanimous consent.
4. Call to Audience
   1. Brian Belakovsky, a sophomore who participates in Junior State of America (JSA) requested $800 to provide support for students’ trips to the JSA Spring Convention in Phoenix. Here are the details on the fundraising request:

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| Cost for hotel: 25 students x $120 = | $3,000 |
| Students will cover half of the hotel cost themselves (plus they will cover their own food) | ($1,500) |
| Amount Needed for This Year’s Convention | $1,500 |
| Already Raised from Event Fundraisers | ($1,200) |
| Remainder Needed for This Year’s Convention | $300 |
| Amount that the UHS chapter of JSA would like to deposit in its reserves to replace funds depleted for last year’s convention | $500 |
| **JSA Request to UHS School Council** | $800 |

1. Discussion and Action Items
   1. Action Item: Approval of the Policy Revisions presented by the Policy Review Subcommittee
      1. “Motion to remove the Honors Endorsement for a trial period of no fewer than two years beginning with the graduating class of 2020-2021.”
      2. Motion by Schuneman. Second by Smith.
      3. Some points from the discussion:
         * 1. The Instructional Council recommends the change because usually around 90% of graduates earn the honors diploma (hence it no longer stands out in the way “honor” is commonly understood).
           2. Principal Cislak said that some students reject courses that they would like to take in favor of courses that they would prefer not to take but do so in order to earn the honors endorsement.
           3. Teachers have found that some sophomores and juniors feel stressed about selecting courses that will help them earn the honors diploma.
           4. Student representatives on the School Council spoke in support of keeping the honors diploma. Current sophomores and freshmen have already learned about the honors diploma, and many of them would like to earn the honor and have selected courses that will help them do so.
           5. Instead of a trial elimination of the honors diploma, the idea was discussed of changing the nature of the honors diploma to make it more difficult to earn, thus giving it more cachet.
           6. The Council Chair pointed out that the current motion of a trial discontinuation needed to be decided. Future work could be done on an alternate form of an honors diploma.
      4. Vote: The motion passed by 15-9.
2. Action Item: Approval of Extra-Duty Stipends from Undesignated tax credit money
3. Motion by Peters. Second by Standridge.
4. Members were asked to refer to the document titled “Stipends 2018-19 without names” which shows that $14,144.96 is needed to fund stipends for the 2019-2020 school year.
5. The Finance Subcommittee has records that $14,000 was withdrawn from its account for the purpose of stipends on Sept. 1, 2018.
6. Currently, there is $23,045.34 in the School Council budget.
7. Vote: The motion to approve the appropriation of $14,144.96 for Extra-Duty Stipends for the 2019-2020 school year passed 23-2.
8. Discussion Item: (postponed from last semester) Do we need to institute a required minimum funding to be retained in Undesignated Tax Credit Account.
9. Every year, the Council’s largest expenditure is using undesignated tax credit monies to pay Extra-Duty Stipends. Earlier in the year, Council members proposed retaining a minimum amount in the undesignated tax credit fund, so that School Council doesn’t end up in a position where we can’t pay the stipends.
10. Do we want to reserve the undesignated tax credit funds for the stipends? Or for other grants? We need to discuss to advise to next year’s Council.
11. There was discussion about finding alternate sources for stipends. but
12. Principal Cislak explained that Results-Based Funding cannot be used for extra-duty stipends. Advance Placement bonuses could be used for some stipends, such as for SARSEF (the science fair) and the Math Club. It would be possible to use some civic center funds, from the campus cell phone tower rental.
13. Some clubs and activities can receive “designated” tax credit funds when the givers identify those clubs and activities on their tax credit donation forms.
14. There was discussion about charging a fee for club participation (similar to the $65 fee for sports participation). Some activities are already doing this (such as band and Science Olympiad). It is important to have scholarships for students who can’t afford the activity fee.
15. Peters complimented Mr. Marchant for how his leadership motivates band parents to excel at fundraising. Mr. Marchant offered to help other activity sponsors plan fundraising for their sport or activity.
16. Next year, clubs should be advised that they can pay for their stipends from Designated Tax Credits.
17. Action Item: Approval of JSA grant request (if supported by the Budget subcommittee) of $800.
    * 1. Youngerman ii. Standridge.
      2. Finance Committee approved it unanimously.
      3. However, the Finance Subcommittee was not aware of the request including funds to subsidize the JSA account (to “reimburse” for part of last year’s convention expense).
      4. Council members cautioned about providing funds for a club’s account. Another member said she would rather fully fund participation for a student who couldn’t afford to attend than give a blanket amount for all JSA members.
      5. Vote: The request was defeated \_\_-1.
      6. Standridge: Move that we approve $300 to support the JSA grant request. Second: Ulrich.
      7. Passed unanimously.
18. Action Item: Approval of the calendar of School Council meeting dates for the 2019-2020 school year.
    * 1. Lyons ii. Barraza
      2. Passed by unanimous voice vote.
19. Discussion Item: Review of policies for selection of 2019-2020 School Council representatives from each stakeholder group.
    1. Members referred to the document titled “Constitutional and Policy Guidelines for Selecting School Council Representatives.”
    2. Chair Schmidt pointed out the process for selecting School Council representatives for each constituency.
    3. New members need to be seated at the May meeting.
    4. The “SAB” mentioned in the Constitution refers to a Student Activities Board, which is the current UHS Student Council.
    5. School Council members who are students may address their fellow students who are Student Council members to advocate for a certain way of selecting UHS School Council representatives.
20. Committee & Misc. Reports
    1. Principal’s Report – Bacalia
       1. The science fair SARSEF named UHS the top science high school in the region.
       2. Two UHS students made it to ISEF, the International Science and Engineering Fair.
       3. Mr. Jim Lerch won the Arizona Teacher of the Year award presented by Arizona Online, Arizona Athletics, and KGUN9.
       4. Spring break will be the week of March 18-22, 2019.
    2. Tax Credit & Budget Committee Report – Youngerman
       1. Funds are standing at $9,045
    3. Recruitment and Retention – Evans (report started by Bacalia on her behalf)
       1. Ms. Evans and Ms. Hernandez have completed middle school tours to start recruiting current 7th graders.
       2. They visited all 8th graders at TUSD middle schools who accepted to UHS and sponsored pizza parties.
       3. UHS is offering two CogAt test prep sessions this spring.
       4. There was a question about whether retention is getting worse (based on the Council representatives’ hearing about students leaving the school)?
       5. Ms. Evans runs semester-to-semester comparisons of enrollment numbers. Last semester there wasn’t an increase in losing students over the previous semester.
    4. Instructional Council (IC) – Mitchell
       1. Ms. Evans has been looking at an audit on paper towel and other supplies depleted every two hours. The school is studying how to use more expendable supplies more effectively.
       2. Talked about teachers setting up tutoring and review sessions for AP tests.
       3. SAT took place this week.
       4. Simulated ACT took place on Saturday. There’s a science section on the ACT.
    5. UHS Foundation & Alumni Association (UHSFAA) – Absent
    6. UHS Parents’ Association – Hughes
       1. Approved money for stress balls for BOOST.
       2. Discussed the UHSPA budget. Voted to proceed with March of the Penguins campaign. This year have a budget shortfall, so the campaign will split funds between the annual fund and CCCC staffing.
    7. Student Council (StuCo) Report – Held a successful Inaugural Ball and helped with the Freshman Gala. Working on Prom, which will be on April 27, 2019.
21. Request for Agenda Items for next meeting (please submit action & discussion items to President Schmidt through email.)
22. Reminders:
    1. School Council meeting time and place will be posted 24 hours in advance (on UHS Admin. Bulletin Board and in public). Attendance and minutes will be submitted to a School Council officer prior to the next meeting.
    2. Please observe proper decorum and schedule your time to be able to attend the entire School Council meeting. Each meeting should last 90 minutes and will be adjourned by 5:00 p.m. A quorum, your time, and your participation are valued assets of the UHS School Council.
23. Adjournment at 4:14 p.m.
    1. Motion: Bacalia Second: Castillon
    2. Unanimous consent.