

University High School Council

Minutes 2019-2020

Meeting Date: 5/14/2019

Meeting Location: RUHS Library

Members present	Administration	Faculty	Students	Parents
	Joel Bacalia	Beth Braun	Julian Barraza	Barney Holtzman
	Andrea Evans	Jeff Marchant	Iselle Barrios	Marisa Menchola
		Mike Schmidt	Brian Belakovsky	Karen Peters
		Leiba Schuneman	Reia Li	Tim Sonier
		Matt Ulrich	Andy Pendleton	Lea Standridge
				George Youngerman
	Community Members			
	Kris Tully			
Members absent	Community Members	Faculty	Students	Parents
	Kevin Gebert	Ann Mitchell	Rachel Dai	Barbara Hughes
	Administration	Amy Cannon	Hannah Dyer	Kara Vathauer
	Amy Cislak	Hannah Sinclair	Daniella Quihuis-Granillo	

- I. Introduction of 2019-2020 School Council Members
- II. Parliamentary Elections: Chair, Assistant Chair, Secretary, Treasurer
 - a. Chair
 - i. Mike Schmidt nominated by Bacalia.
 - ii. Second by Standridge
 - iii. Voted in by unanimous voice vote.
 - b. Assistant Chair
 - i. Matt Ulrich nominated by Schuneman.
 - ii. Second by Youngerman.
 - iii. Voted in by unanimous voice vote.
 - c. Secretary
 - i. Marisa Menchola nominated by Standridge.
 - ii. Second by Youngerman.
 - iii. Voted in by unanimous voice vote.
 - d. Treasurer
 - i. George Youngerman nominated by Peters.
 - ii. Second by Standridge.
 - iii. Voted in by unanimous voice vote.

- III. Approval of the Agenda
 - a. Motion to approve.
 - i. Motion by Schuneman.
 - ii. Second by Standridge.
 - b. Minutes approved by unanimous consent.
- IV. Approval of the April 9th, 2019 Minutes
 - a. Motion to approve.
 - i. Motion by Peters.
 - ii. Second by Standridge.
 - b. Minutes approved by unanimous consent.
- V. Call to the Audience
 - a. No audience members were present.
- VI. Discussion & Action Items
 - a. Action Item: Approval of Proposed Results-Based Funding spending
 - i. Summary (Chair Schmidt):
 - 1. The proposal went out to faculty for review; no changes were requested.
 - 2. The proposal includes setting aside 2 FTE (including 1 set aside last year and carried over), to be held in reserve in case enrollment is higher than expected and we need to supplement contracts.
 - 3. The bonus proposal is the same plan approved and delivered last year. UHS does not determine the bonuses AP teachers get. UHS calculates a minimum RBF bonus for non-AP teaching certified staff, and RBF funds are distributed as follows: AP teachers that get AP bonuses above the RBF minimum do not receive an RBF bonus. Non-AP teachers and AP teachers receiving less in AP funds than the RBF minimum receive RBF funds to bring them up to the minimum.
 - ii. Motion to approve the Proposed Results Based Funding and Early College Incentives Funds Spending Plan.
 - 1. Motion by Schuneman.
 - 2. Second by Belakovsky.
 - iii. Discussion:
 - 1. There are several limitations to how these funds can be used. At least 51% must be given to teachers.
 - 2. If the funds reserved for 2 FTEs are not used, the Council can decide whether to spend those funds and how, at their discretion.
 - 3. The 2 FTEs should not be thought of as two new full-time hires, but rather as 10 additional sections that can be open as needed by increasing current teachers' FTE.
 - 4. Part of the rationale to reserve one additional FTE for a total of 2 is that the district had asked us to cut 9.5 FTEs, and 25 sections have been cut, resulting in increased class size.
 - 5. The reserves also give us the option to run sections with lower enrollments than the district would usually support.
 - 6. There are no rules about how much we can carry over.

7. "Certified staff" refers to certified teachers, counselors, learning support coordinator, and college career readiness coordinator. It includes teachers on emergency certification and teachers leaving the school after this year, but not long-term substitutes or classified staff. Non-teaching certified staff will have a different minimum.
 - iv. Roll Call Vote: The motion passed 19-0.
 - b. Action Item: Authorization for BOOST Director(s) to fill any remaining BOOST teacher vacancies without School Council pre-approval.
 - i. Summary (Chair Schmidt): This is the third situation when a teacher has had to step down, this authorization would avoid delays waiting until the Council meets and avoid having to approve one teacher at a time.
 - ii. Motion to authorize BOOST Director(s) to fill any remaining BOOST teacher vacancies without School Council pre-approval.
 1. Motion by Barraza.
 2. Second by Peters.
 - iii. Vote: The motion passed unanimously by voice vote.
 - d. Discussion Item: Communication procedure/expectations for each constituent group
 - i. Summary (Barrios): An announcement is made at the beginning of the year regarding the School Council, but no reminders or announcements are sent. Students do not seem aware of Council decisions that affect them.
 - ii. Discussion:
 1. Suggestions included Remind announcements, social media posts, and Weekly Penguin mentions, with brief highlights about decisions made by Council that might be especially relevant to students, and links to the agenda/minutes.
 2. Announcements regarding agenda items would give students the opportunity to attend meetings and express their opinions on issues that matter to them.
- VII. Committee & Misc. Reports
- a. Principal's Report – Evans
 - i. Mr. Herring with the Computer Science department won a Century Link Teachers and Technology grant for \$4,800, to be used for purchasing equipment and accessories.
 - ii. The UHS office won the registration competition for the district, with the highest number of total students registered.
 - iii. AP testing is in full swing.
 - iv. The Poetry Slam is on Thursday, May 17th.
 - v. Arts under the Stars is Saturday, May 18th.
 - vi. Senior Awards are happening on May 21st.
 - vii. Honors Assembly is happening on May 16th.
 - viii. Graduation and Grad Night are on Thursday, May 23rd.

- b. Tax Credit & Budget Committee Report – Youngerman
 - i. There has been no meeting of the Finance/Budget committee.
 - ii. We received about \$5,300 in April and currently have \$30,700 (with about \$14,000 to go to stipends).
- c. Recruitment and Retention Committee Report– Evans
 - i. UHS did a Middle School check-in to celebrate 7th graders in the district that were taking the CogAT.
 - ii. BLAST registration closed with 268 6th and 7th graders registered (registration is capped at 350). BLAST “admission” criteria were narrowed to capture students that currently meet the UHS admission criteria.
- d. Instructional Council Report – Schuneman
 - i. The IC selected Ann Mitchel and Leiba Schuneman to be IC representatives.
 - ii. The IC discussed RBF monies and applicant numbers: 32 students registered to take CogAT tests as “late-8 testers” (students that were not in the district at the time of the initial testing) and 38 registered to apply as rising sophomores.
 - iii. The IC has also been conducting interviews for Statistics, Environmental Science, and Assistant Principal positions (AP Evans was hired on an interim position and has to re-apply).
- e. UHS Foundation & Alumni Association – Tully
 - i. The Foundation selected the awardee of the \$20,000 scholarship, but the announcement cannot be made yet. Fourteen students fully completed the requirements, another dozen submitted partial applications.
- f. UHS Parents’ Association – Peters
 - i. UHSPA voted in the new Board and Site Council positions, but the position of President remains vacant.
 - ii. Grad night committee is still requesting small prizes, individually-wrapped candy, and volunteers for late-night shifts.
 - iii. UHSPA voted to fund Lori Minor’s position with the CCCC.
- g. Student Council Report – Barraza
 - i. Prom went really well.
 - ii. Honors Assembly is Thursday May 19th.

VIII. Request for Agenda Items for next meeting (please submit action & discussion items in electronic format)

IX. Reminders:

- a. School Council meeting time and place will be posted 24 hours in advance (on UHS Admin. Bulletin Board and in public). Attendance and minutes will be submitted to a School Council officer prior to the next meeting.
- b. Please observe proper decorum and schedule your time to be able to attend the entire School Council meeting. Each meeting should last 90 minutes and will be adjourned by 5:00 p.m. A quorum, your time, and your participation are valued assets of the UHS School Council.

- X. Adjournment at 4:42 p.m.
 - a. Motion to adjourn.
 - i. Motion by Schuneman.
 - ii. Second by Barraza
 - b. Passes by Unanimous consent.

Next meeting: Tuesday, Aug. 13th, 2018 at 3:30 p.m. in the RUHS Library