

UHS School Council: 4.14.2015 Meeting

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Ellen Hull ✓ ✓
Karen Peters ✓ ✓

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Keeley Ravellette ✓ ✓
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Joseph Cyr ✓ ✓
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Amy Cislak ✓ ✓
Dean Packard ✓ ✓

Classified Staff

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Lorraine Blackmon ✓ ✓

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Bonnie Klahr ✓ ✓

Budget Committee

Nicole Hamilton

Ellen Hull

Noah Kinsale

Dean Packard

Amy Cislak

Treasurer

**University High School
School Council Meeting Agenda
April 14, 2015; 3:30 pm
UHS Library**

- I. Approval of the agenda (**5 minutes total, maximum for I, II, and III**)
- II. Approval of the March 10, 2015
- III. Call to the audience

- IV. Discussion and Action Items (**40 minutes total, maximum for IV**)
 - a. *Discussion/Action Item:* Approval of the 2015-16 Budget Recommendation Committee
 - b. *Discussion/Action Item:* Announcement of results of constituent elections to School Council and Student Placement Review Committee
 - c. *Discussion/Action Item:* Year-End Reports from Sub-Committees due
 - d. *Discussion/Action Item:* Policy Update School Council
 - e. *Discussion/Action Item:* Approve 2014-15 Extra Duty Stipend

- V. Committee & Misc. Reports (**45 minutes total, maximum for V**)
 - a. Principal's report
 - b. Tax Credit & Budget report
 - c. Recruitment & Retention Committee report
 - d. Instructional Council report
 - e. UHS Foundation & Alumni Association report
 - f. Parents Association report
 - g. SAB report

- VI. Reminders:
 - a. School Council Meeting time and place will be posted 24 hours in advance. Attendance and minutes will be submitted to a School Council officer prior to the next meeting.
 - b. Please observe proper decorum and schedule your time to be able to attend the entire School Council meeting. Each meeting should last 90 minutes and will be adjourned by 5:00 PM. A quorum, your time, and your participation are valued assets of the UHS School Council.

- VII. Adjournment

Next Scheduled Meeting: Tuesday, May 12, 2015; 3:30 pm; UHS Library

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Motions to be considered at April 14, 2015 UHS School Council meeting

1. Motion to revise SAB policy

Section IV.AA. - Student Activities Board Sponsor Job Description.

- IV.AA.1. Faculty sponsors should be able to make SAB activities a priority in terms of extra duty assignments.
- IV.AA.2. Knowledge of TUSD policies and procedures regarding requisition, travel forms, activity requests, and off-duty police.
- IV.AA.3. Must be willing to organize and chaperone all SAB-sponsored activities both on and off campus.
- IV.AA.4. Will be the adult in charge of the UHS delegation to the State Student Council Convention (long weekend).
- IV.AA.5. Must provide leadership in designing activities and deciding on what is appropriate or not.
- IV.AA.6. Responsible for implementing four different kinds of events: school spirit; fundraisers; social events; and community service.
- IV.AA.7. Must be willing to cover meetings and other activities after school.
- IV.AA.8. Must assume fiscal responsibility for collecting and processing money and keeping financial records capable of being audited.
- IV.AA.9. Must be willing to assume responsibility for equipment and other materials such as paints, poster board, etc., used for activities.
- IV.AA.10. Must have access to a phone and be willing to accept messages from people working with students on projects.
- IV.AA.11. Must be willing to cooperate on projects with RHS Student Council and be supportive of promoting ties with them. **(Res 10-4, 5/5/98)**
- IV.AA.12. Class sponsors will serve for four year terms, beginning with the freshmen class and continuing with that class until graduation. Senior class sponsor will serve as lead SAB sponsor for the club.
- IV.AA.13. Graduation and Grad Night responsibilities will be separate from senior class sponsor responsibilities. A separate faculty member work as the sponsor for Graduation and Grad Night.

2. Motion to revise letters of recommendation compensation policy

Extra Duty-2014-15	
Yearbook	M&O
Department Chair/Social Studies/Fine Arts	M&O
Department Chair/Languages	M&O
Department Chair/English	M&O
Department Chair/Math	M&O
Department Chair/Science	M&O
Department Chair/Counseling	M&O
SAB	M&O
Senior Class	M&O
Band	M&O
Band	M&O
Dance	M&O
Color Guard	M&O

Color Guard	M&O
Perspective	M&O
Mock Trial	M&O
Model UN	Tax Credit
SARSEF	Tax Credit
Chess Team	Tax Credit
Math Team	Tax Credit

Option 1

Yearbook	M&O
Department Chair/Social Studies/Fine Arts	M&O
Department Chair/Languages	M&O
Department Chair/English	M&O
Department Chair/Math	M&O
Department Chair/Science	M&O
Department Chair/Counseling	M&O
SAB/Senior Class	M&O
Junior Class	M&O
Sophomore Class	M&O
Freshman Class	M&O
Perspective	M&O
Band	M&O
Band	M&O
Dance	M&O
Color Guard	M&O
Color Guard	Tax Credit
Mock Trial	Tax Credit
Model UN	Tax Credit
SARSEF	Tax Credit
Chess Team	Tax Credit
Math Team	Tax Credit
Science Olympiad	Tax Credit

Option 2

Yearbook	M&O
Department Chair/Social Studies/Fine Arts	M&O
Department Chair/Languages	M&O
Department Chair/English	M&O
Department Chair/Math	M&O
Department Chair/Science	M&O
Department Chair/Counseling	M&O
SAB/Senior Class	M&O
Junior Class	M&O
Sophomore Class	M&O
Freshman Class	M&O
Grad Night	M&O
Perspective	M&O
Band	M&O
Band	M&O
Dance	M&O
Color Guard	Tax Credit
Color Guard	Tax Credit
Mock Trial	Tax Credit
Model UN	Tax Credit
SARSEF	Tax Credit
Chess Team	Tax Credit
Math Team	Tax Credit
Science Olympiad	Tax Credit

**University High School
School Council Meeting Minutes
March 10, 2015; 3:30 pm
UHS Library**

I. Approval of the agenda (5 minutes total, maximum for I, II, and III)

a. Adkins moves. Passes unanimously.

II. Approval of the February 10, 2015 minutes

a. Smith Moves. Passes unanimously.

III. Call to the audience

a. None present.

IV. Discussion and Action Items (45 minutes total, maximum for IV)

a. *Discussion/Action Item:* Tax Credit Request Process

1) Packard motions. Passes unanimously.

b. *Discussion Item:* SAB Program change

1) Tully: Recently SAB has been participating in the regional SAB groups, attending regional events and state conferences. We've been gaining a greater understanding of what SAB should be doing and we would like to make some changes. In almost every other high school, SAB is a class and not a club and therefore the standards are higher. We understand that introducing SAB as a class is unreasonable but we do find sponsor burnout with the average of 3-4 years. When the sponsor leaves, SAB loses a lot of the gained information and returns to square one and must relearn how to operate. Right now new ideas are seen as an added burden instead of a desire to improve. My solution is to propose a new structure of the club. We would have four faculty sponsors, one for each class. The sponsor would follow the class through their graduation, from their freshmen to senior year. The most experienced sponsor would take on the largest tasks but would not work in isolation. In addition, we would reorganize the responsibilities of the senior sponsor and the senior SAB sponsor. We want to separate graduation and grad night from the rest of the events. This will prevent sponsor burnout, preservation of the knowledge of the club and greater support for the new ideas. We are requesting 3 additional stipends for the SAB sponsors to allow funding for each of the sponsors.

1. Becker: The students seem to be very on board with the new model. We need more support in order to perform our events better.

2. Youngerman: How many students are on SAB from each class?

i. Tully: 28 students total, 4 officers and 6 students from each grade Smith: It seems that it might be difficult to have the sponsor shift responsibilities each level, is there a reason why they do not remain in the same position and do the same responsibilities?

ii. Tully: We believe that this method provides greater distribution. The changed tasks helps prevent burnouts and having the sponsor follow the students throughout their high school experience.

3. Cronin: This model would help aid students with rec letter. Also, what would happen if a sponsor left?

i. Tully: We would probably ask a new sponsor to step in.

4. Tully: The curriculum crowds out the opportunities

5. Peters: Are there other teachers that have expressed interest in joining?

i. Tully: Yes, a few have expressed interest during informal discussions

6. Karlowicz: Would this be brought back next month as a typed policy document?

i. Tully: yes

7. Karlowicz: Since the stipend of the SAB sponsor is larger would it be possible to divide it up?

i. Packard: If we maneuver some of the clubs that can receive tax credit stipends, we can use those stipends to the new sponsors.

8. Bailey: If the sponsor is disliked by the students what would happen and is there any criteria other than volunteering? Where would the stipends come from and how much are they?

i. Tully: It is much easier to replace a single sponsor than the sole figure head of SAB.

ii. Packard: The associations could fund but we are capable with our 26 stipends that we fund through Ma&O and right now we are funding around 6 other clubs out of tax credits. We are looking at about \$3,000-\$4,500.

c. *Discussion/Action Item: Policy Update*

1) Packard: There are some modifications made including sequencing.

2) Elliot motions to approve. Karlowicz seconds.

1. Motion passes with one abstention.

d. Legislative agenda items

1) *Discussion/Action Item: Deadline for proposed constitutional bylaw amendments*

1. Klahr: N/A

2) *Discussion/Action Item: Formation of the UHS 2015-16 Budget Recommendation Committee*

1. Packard: We voted earlier that this committee would meet once a month, the week prior to school council meetings and go through tax credit proposals. They would bring us recommendations or go back to the requesting body for more information. If and when budget options come out, this group could also look through the proposals before being viewed by the school council. At this point the district has moved towards a formula model for budget making, leaving little room for decision making. We determined last year that we wanted to maintain the budget making decision, but the decisions are made ahead.

2. Klahr: In the past the treasurer has also served as the chairman of the budget committee. I would recommend that the treasurer be the chairman of the budget committee and ask for recommendations for members to serve on their committee at the first meeting of the year; and that the committee is in charge of vetting tax credit requests.

i. Zarin moves. Cislak seconds.

ii. Pensak: How do people join?

1. Klahr: In the past its been volunteer but it can change. I would like a cross-section of members from all the representative bodies on the committee.

3) Motion passes unanimously.

e. *Discussion/Action Item: Announcement of (a) the School Council Constituent Elections, and (b) the Student Placement Review Committee Elections*

1) Klahr: We will have our first meeting of the council in May so the elections need be held between now and then for all constituent groups.

2) Karlowicz: Says that two teachers are elected by the faculty to aid the principal in disciplinary actions with students.

f. *Discussion Item: Review of extra duty stipends*

1) Packard: We want to ensure that the stipend receivers are working with active clubs that are either competing or are heavily involved with the community.

g. *Discussion Item: Review of recruitment of incoming students*

1) Packard: We currently have 333 UHS Freshmen who have accepted UHS placement. The process is basically finalized. We have to offer the exam again to a small group of 8th graders due to a miscommunication through the middle schools. These students who qualify with their GPA and apply again to the school, they will be given the COGAT-9 and assuming they pass they will be offered a seat. We tend to lose 10 of the freshmen every year who choose to go to a different school. They will be offered seats in ranked order. We will be doing closed sophomore testing for those sophomores who passed the test but did not have a high enough GPA. They will be admitted in rank order but also checking with USP requirements. We will be having an open application process for juniors but there will probably be very few who qualify seeing as they have to have a minimum of 3.0 and receive a 167 or higher on the SAT or PSAT and be on track to graduate with UHS. We do not accept incoming senior students.

1. Bailey: The students who are testing, are they retesting or testing for the first time?

i. Packard: These students have not been tested yet.

V. Committee & Misc. Reports (40 minutes total, maximum for V)

a. Principal's report

1) Packard: We have 2,037 AP deposits that have been paid in contrast to last year's 1800. The tests will be at Santa Rita and there will be a bus for transportation for our students to there. The master schedule is the first best draft. We tested it for stress testing and have all of the students in classes except for the 8th grader, non-TUSD students. We are running into issues with the Chinese classes due to a reduction in student sign-ups. We are trying to support the students who are in the program.

1. Peters: Why are students not taking a second year?

i. Packard: There seems to be a lack of interest- most of the students were from Rincon. Also many students have claimed that the 1-2 class is too hard.

ii. Cronin: The Spanish course is also received much better at in state colleges than other languages.

2) Packard: The Superintendent made a speech regarding the budget that the district and UHS is currently facing. The Superintendent likes our college and career readiness center and wants to replicate it throughout the district. There has been a newly hired AP Psychology student but we are still looking for another math teacher.

b. Tax Credit & Budget report

1) Klahr: We currently have \$50,954.41.

c. Recruitment & Retention Committee report

1) Klahr: We will be having a meeting next week.

d. Instructional Council report

1) Cislak: We've been working on the master schedules and policies regarding curriculum changes.

e. UHS Foundation & Alumni Association report

1) Klahr: The fundraiser is April 25th and the money comes back to UHS.

2) Packard: The TTT funding is coming out in the next month. It supports small grants for teachers that are not one-time projects.

f. Parents Association report

1) Youngerman: We had some parents form our new student body coming in making many comments.

2) Packard: There was also a guest speaker that discussed the resources in the public library that

3) Klahr: The PA is also funding APs substantially. This year the total is around \$11,000.

4) Elliot: March 28th from 9-12 is the campus clean-up.

g. SAB report

1) N/A

VI. Request for Agenda Items for next meeting (please submit action & discussion items in electronic format).

VII. Reminders:

a. School Council Meeting time and place will be posted 24 hours in advance (on the UHS Admin. Bulletin Board and in public). Attendance and minutes will be submitted to a School Council officer prior to the next meeting.

b. Please observe proper decorum and schedule your time to be able to attend the entire School Council meeting. Each meeting should last 90 minutes and will be adjourned by 4:45 PM. A quorum, your time, and your participation are valued assets of the UHS School Council.

VIII. Adjournment

a. Tobin moves. Elliot seconds. Passes unanimously.

**Next Scheduled Meeting: Tuesday, April 14, 2015
3:30 pm
UHS Library**

Motions to be considered at March 11, 2014 UHS School Council meeting

1. Motion to approve yoga class, starting with the 2014-15 school year, with the following stipulations:

- a. Yoga is open to grades 10, 11, and 12**
- b. Yoga satisfies the required P.E. credit**
- c. No UHS student may take more than one P.E. credit**
- d. Yoga can be a semester-long or year-long class**

Rationale: This motion is intended to give students an alternative opportunity to fulfill TUSD's Physical Education graduation requirement. Yoga will be offered for non-freshmen only, in lieu of the traditional P.E. class.

2. Motion to approve tax credit stipend for RUHS band support

Rationale: UHS administration has tried to obtain district funding for marching band support positions that are currently unfunded. Although TUSD will be funding these positions next year (2014-15), there is no funding currently available for this support to finish the current year nor for the upcoming summer. This funding request is intended to bridge the gap until the district's 2014-15 funding begins. Please see the funding request paperwork for more specifics.