

**University High School  
School Council Meeting Agenda  
January 10th, 2016; 3:30 pm  
UHS Library**

- I. Approval of the agenda (**10 minutes total, maximum for I, II, and III**)
- II. Approval of the December 2015 minutes
- III. Call to the audience
  
- IV. Discussion and Action Items (**40 minutes total, maximum for IV**)
  - a. Action Item #1 – Yoga
  - b. Action Item #2 – Amendments to Policy Section I.O. – Schedule Change Policy
  - c. Action Item #3 – Amendments to Policy Section VI.D.
    - 1) VI.D. 3.3 – Amendment to Language Concerning Seniors Taking Less Than Five Classes
    - 2) VI.D. 3.6 – Zero-Hour Classes
  - d. Action Item #4 – Finance Committee – process, forms and protocol for grant requests
  - e. Action Item #5 – Finance committee request for grant from Mareena Boosamra-Ball
  - f. Action Item #6 – Boost Director appointment – Kim Grimes
  - g. Action Item #7 - Refer Development of Policy Language for a UHS Career Day to PLC
  - h. Action Item #8 – Founders Day/UHS Hall of Fame
  - i. Discussion Item #9 – Open meeting laws
  - j. Discussion Item #10 – North lot and bus pull out parking issues
  
- V. Committee & Misc. Reports (**25 minutes total, maximum for V**)
  - a. Principal’s report
  - b. Tax Credit & Budget report
  - c. Recruitment & Retention Committee report
  - d. Instructional Council report
  - e. UHS Foundation & Alumni Association report
  - f. Parents Association report
  - g. SAB report
  
- VI. Request for Agenda Items for next meeting (please submit action & discussion items in electronic format).
  
- VII. Reminders:
  - a. School Council Meeting time and place will be posted 24 hours in advance (on the UHS Admin. Bulletin Board and in public). Attendance and minutes will be submitted to a School Council officer prior to the next meeting.
  - b. Please observe proper decorum and schedule your time to be able to attend the entire School Council meeting. Each meeting should last 90 minutes and will be adjourned by 4:45 PM. A quorum, your time, and your participation are valued assets of the UHS School Council.
  
- VIII. Adjournment

**Next Scheduled Meeting: February 9th, 2016 3:30 pm. UHS Library**

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Section VI.K. – Yoga.

The School Council approves the inclusion of Yoga in the UHS curriculum starting with the following stipulations:

1. Yoga 1 (YOGA A/B) is open to students in grades 9, 10, 11, and 12;
2. Yoga 1 (YOGA A/B) satisfies the required P.E. credit;
3. YOGA 2 (YOGA C/D) SATISFIES THE REQUIRED HEALTH CREDIT;
4. YOGA 1 (YOGA A/B) IS A PREREQUISITE FOR YOGA 2 (YOGA C/D);
5. ONLY ONE SECTION OF YOGA 2 (YOGA C/D) WILL BE SCHEDULED;
6. No UHS student may take more than one P.E. credit AND NO MORE THAN ONE HEALTH CREDIT; and
7. Yoga ~~can be a semester long or~~ is a year-long class. (Res 26-35, 3/11/2014; Res 27-26, 1/13/2015)

**Rationale: Clarification from the last meeting concerning the duration of the course**

## **Proposed Policy Revisions (January 12, 2016)**

### **Section I.O. - Schedule Change Policy.**

University High School is a school of choice with an academically focused curriculum designed to meet specific college preparatory needs. Due to the nature of this focused curriculum, schedule changes are limited.

#### **I.O.1. Schedule Change.**

**I.O.1.1.** If a student wishes to drop a class, the student must submit a "Petition to Drop a Class Form" to the counselor. A parent, student, and counselor conference may be held.

**I.O.1.2.** A parent's signature is required for a student initiated drop. A parent's signature is not required for administrative initiated schedule changes. Administrators, with the guidance of the counselors, will determine placement of students who are allowed to drop a class.

**I.O.1.3.** Student initiated changes involving one-semester or two-semester courses must be made within ten (10) days of the beginning of the first semester of the course. Students may not drop a two-semester course at the end of the first semester. Level changes (e.g. Spanish 7/8 to Spanish 5/6) that are intra-departmental and not affecting another department may be made at any time during the semester with department chair and administrative approval.

**I.O.1.4.** No new course may be added for credit by a student after fifteen school days of the first and second semesters. Students new to the Tucson Unified School District or students with extenuating circumstances may petition administration **AND THE INSTRUCTIONAL COUNCIL** for an exception to this policy.

**I.O.1.5.** Freshmen, Sophomores, and Juniors must take six classes. Seniors may request to have five classes. The request will require a "Petition to take Less than Six Classes" to be completed first. The Senior must be on track to graduate with the five scheduled classes. **THE PETITION SHALL BE REVIEWED BY THE ADMINISTRATION AND THE INSTRUCTIONAL COUNCIL ACCORDING TO THE POLICY PROVISIONS IN VI.D.3.1.**

**I.O.1.6.** AIA eligibility may be affected if a student drops a class. **(Res 27-3, 5/13/2014)**

**Rationale: Procedural language to execute current policy**

### **Section VI.D. - UHS Four-Year Plan.**

**VI.D.1. Description.** University High School is accredited as a College Preparatory School by the AdvancED North Central Association. The Administration, Faculty, and School Council have developed a four-year program that will prepare students for college entrance, and that every UHS student is expected to complete.



## **VI.D.2. Core Classes.**

Students at UHS must take courses to meet state, district, and UHS graduation requirements. Courses from outside institutions cannot replace required classes with the exceptions of Health, Physical Education, Algebra II (non-honors) at TUSD summer school and college courses taken at, or transferrable to, a 4-year institution with prior Administrative approval.

**VI.D.2.1. Freshman Year (5 Units).** Freshman Honors English, AP Human Geography, Mathematics according to placement test, AP Environmental Science, Modern Language according to placement test. **(Res 28-18, 11/10/15)**

**VI.D.2.2. Sophomore Year (5 Units).** Sophomore Honors English, Social Studies: either AP European History or AP World History, Mathematics according to placement, Honors Chemistry or AP Chemistry, Modern Language according to placement. **(Res 28-13, 9/8/2015; Res 28-18, 11/10/15)**

**VI.D.2.3. Junior Year (4 Units).** AP English Language, AP US History, Mathematics according to placement, AP Physics. **(Res 28-18, 11/10/15)**

**VI.D.2.4. Senior Year (3 Units).** AP English Literature, AP US Government, Mathematics according to placement.

**VI.D.2.5. Courses To Be Taken Any Year (5.0 Units).** Courses must include Physical Education (1 year), Health (1 semester), Vocational or Fine Arts (1 year), Economics (1 semester or 1 year).

## **VI.D.3. General Policies.**

**VI.D.3.1.** UHS students shall take 6 classes in each of their 4 years at UHS. The UHS Counselors will ensure that each UHS student is enrolled in six classes and are on track for graduation. Seniors may petition UHS Administration and the Instructional Council for a reduced course load based on adverse health or concurrent college enrollment in May prior to their senior year. **SENIORS WHO ARE ELIGIBLE FOR FREE OR REDUCED LUNCH ACCORDING TO FEDERAL GUIDELINES MAY ALSO PETITION TO TAKE LESS THAN SIX (6) CLASSES TO WORK TO SUPPORT THEIR FAMILIES.** The UHS Administration and Instructional Council will notify the petitioning student(s) of the decision prior to the beginning of the school year.

**VI.D.3.2.** Students must fulfill all UHS, TUSD, and Arizona State requirements to graduate from UHS.

**VI.D.3.3.** Students may not take more than a total of one year of Teacher Aide or Student Instructor.

**VI.D.3.4.** Students may not take more than a total of one year of P.E. or Yoga. Students may petition UHS Administration and the Instructional Council for special dispensation.

**VI.D.3.5.** Students may not take more than a total of two years of Math Center, Writing Center, or Science Center. Students may petition UHS Administration and the Instructional Council for special dispensation.

**VI.D.3.6. STUDENTS WHO ENROLL IN A ZERO HOUR CLASS MAY CHOOSE TO TAKE SEVEN CLASSES. IF A STUDENT CHOOSES TO TAKE SIX CLASSES WITH THE ZERO HOUR, ADMINISTRATION SHALL MAKE EVERY EFFORT TO HAVE THAT STUDENT'S DAILY SCHEDULE CONCLUDE AFTER FIFTH PERIOD. IF THAT STUDENT MUST HAVE A**

**SIXTH PERIOD CLASS, THEN ADMINISTRATION SHALL ENROLL THAT STUDENT AS AN AIDE OR A STUDENT INSTRUCTOR IN THE PERIOD DURING THE SCHOOL DAY IN WHICH THAT STUDENT HAS NO CLASS SCHEDULED.**

**VI.D.3.7.** Students may petition the UHS Administration and Instructional Council to deviate from the core classes and sequence stated in this policy. (Res 28-18, 11/10-15)

**Rationale: Addition of language to clarify extenuating circumstances requiring exception to policy.**

**NEW POLICY II.D. UHS FOUNDERS DAY AND HALL OF FAME  
THE SCHOOL COUNCIL APPROVES THE INSTITUTION OF AN ANNUAL UHS FOUNDERS DAY EVENT AND THE CREATION OF A UHS HALL OF FAME. THE UNIVERSITY HIGH SCHOOL PARENTS ASSOCIATION (UHSPA) AND THE UNIVERSITY HIGH SCHOOL FOUNDATION AND ALUMNI ASSOCIATION (UHSFAA) SHALL BE CO-SPONSORS OF THE ANNUAL FOUNDERS DAY EVENT. ONE FUNCTION OF THE EVENT SHALL BE TO INDUCT PERSONS RECOGNIZED FOR MERITORIOUS SERVICE INTO THE UHS HALL OF FAME. THE UHSFAA SHALL DEVELOP THE CRITERIA FOR SELECTION OF SUCH PERSONS AND SUBMIT THAT PROPOSAL TO THE SCHOOL COUNCIL FOR APPROVAL. THE UHSFAA SHALL ALSO SUBMIT THE NAME OF THE PERSONS TO BE INDUCTED INTO THE UHS HALL OF FAME TO THE SCHOOL COUNCIL FOR APPROVAL.**

**Rationale: Creation of new event and organization for the school.**

**MOTION:** The School Council refers the development of a proposal to hold a UHS Career Day to the appropriate Professional Learning Committee (PLC). The PLC shall bring its proposal to the School Council for approval no later than the April 2016 School Council meeting.

**Rationale: Creation of new student offering.**