**Section VI.Y. - UHS Senior Instructor Program.**

Every year, students,with teacher approval**,** who have distinguished themselves in their command of a certain subject area, may be allowed to assume limited teaching capacities under the auspices of and in concert with a teacher in their area of choice. The responsibilities of a Senior Instructor (S.I.) could include individualized in-class tutoring, constructing homework problems, and facilitating small group discussions and test reviews.

**VI.Y.1.** Senior Instructors (S.I.s) must meet the following minimum requirements:

1. 12th grade students may be considered with teacher recommendation and administrative approval.

2. Minimum unweighted 3.0 cumulative GPA, with no “D” or “F” on the student’s high school transcript.

4. History of academic integrity.

5. Students must be on track for graduation and have successfully completed the Health and PE requirements.

**VI.Y.2.** The Senior Instructor program shall not be construed as serious competition to other UHS elective offerings. A student may only be an SI or a student aide once during his/her tenure at UHS.

**VI.Y.3. PRIOR TO REGISTRATION, CURRENT UHS JUNIORS WHO WISH TO BE CONSIDERED FOR A SENIOR INSTRUCTOR POSITION THE FOLLOWING YEAR SHALL COMPLETE AN APPLICATION FORM AND SUBMIT IT TO THE UHS PRINCIPAL. STUDENTS SHALL LIST WHICH COURSES FOR WHICH THEY WOULD LIKE TO BE A SENIOR INSTRUCTOR ON THE APPLICATION FORM. THE PRINCIPAL SHALL THEN CONVENE ALL TEACHERS WHO WISH TO HAVE SENIOR INSTRUCTORS TO DETERMINE THE SENIOR INSTRUCTOR COURSE ASSIGNMENTS. THE PRINCIPAL WILL INFORM THE STUDENTS OF THEIR RESPECTIVE SENIOR INSTRUCTOR ASSIGNMENTS SO THEY CAN PROPERLY REGISTER DURING THE COURSE SELECTION PROCESS.**

**VI.Y.3.** A student may be assigned as a student aide by administration more than once if the purpose of the assignment is to help support the student to meet graduation requirements.

**VI.Y.4.** The exact responsibilities of an SIstudent will be stipulated in a written syllabus that has been approved by administration. The syllabus will act as a contract between the student and the teacher at the outset of the teaching period. However, this contract must include the responsibilities outlined above. The duration of an SI scholar’s duties is one year unless his/her performance deems re-evaluation at the semester.The UHS Principal must approve the SI syllabus for each teacher and course that wishes to have at least one SI. The principal may determine the number of SI’s for each section of each course.

**VI.Y.5**. If an SI receives a “D” or an “F” in any class at the semester grading period, that SIwill be removed from his/herSI position to receiveacademic support services.

**VI.Y.6.** ~~As such, SI students~~ **SENIOR INSTRUCTORS** will receive credit as a two (2) semester elective course. UHS administration shall ensure that the SI class has an appropriate TUSD course number.

**VI.Y.7.** Senior Instructors shall receive a pass/fail grade, not a letter grade, for their participation in the course.

**VI.Y.8.** As per FERPA guidelines and TUSD governing board policy, no Senior Instructor or Student/Office Aide will have access to other student’s grades or records nor will they be permitted to grade or assign grades.

**(Res 27-6, 5/13/2014; 30-4, 5-9-2017)**